



Chicago  
Regional Computer Forensic Lab  
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## REQUEST FOR SERVICE

**Print Form**

RCFL CASE #: - CGRCFL -

Service Type: ☐ Lab Image / Exam ☐ Search ☐ Technical Assist ☐ Public Presentation ☐ Video / Audio

Requesting Agency:

Agency Case #:

Submitting Person/ID#:

Case Title:

Investigator:

Date of Offense:

Investigator Phone #:

Date Seized:

ASA/AUSA Assigned:

Case/Crime Type:

ASA/AUSA Phone #:

Pending Court Dates:

Number Of Computers:

Date Analysis Needed:

Is the Suspect In Custody? Yes ☐ No ☐

Exigent Processing Needed: Yes ☐ No ☐  
If yes, please explain reason for exigent processing.

Has The Suspect Been Charged? Yes ☐ No ☐

**Legal Authority for Search:** (Please attach copy of Search Warrant, Affidavit or pertinent reports)

Warrant ☐ Consent ☐ Grand Jury Subpoena ☐

Parole / Probation Violation ☐ Other (Explain) ☐

RCFL Examiner Consulted Prior To Search Warrant /Seizure:

Has this Evidence been previously viewed and/or accessed by anyone? Yes ☐ No ☐  
(If yes, explain)

Are you aware of any privileged information contained within evidence? Yes ☐ No ☐  
(If yes, explain)

Relevant User Names, Screen Names, Passwords, and e-mail addresses:

**Service Requested:** (Requests for on-sites must be received at least 2 business days prior to the search)

### RCFL USE ONLY

Date Case Received:

Received By:

Case Priority:

Priority Established By:

Examiner:

Date Case Assigned: